

Revision Date: Nov. 2015

Review Date:

REPORTING A RELEASE

Procedure #

P-001

To report a chemical release Call Delaware County Emergency Service at 911

Report the DATE, TIME OF CALL AND PERSON RECEIVING CALL:

DATE _____ TIME _____
NAME _____ Title: _____ Phone# _____

Call the National Response Center at 1-800-424-8802 (if required under CERCLA 40 CFR 302.6)

PERSON MAKING NOTIFICATION/Title _____

RELEASE INFORMATION

The Start report with:

"This is the _____ plant located in _____. We have a chemical release in progress or this call is to relay information only, in compliance with Title III reporting requirements. We have had a reportable release but do not believe it warrants an emergency response or we are requesting emergency response from fire and other agencies in accordance with the plan. The release includes a (Choose one) Title III "Extremely Hazardous Substance" or a "CERCLA Hazardous Substance." Provide the following information:

DO NOT DELAY REPORT FOR FULL INFORMATION

- 1. Chemical name of substance released _____
2. Quantity released (lbs.) _____
3. Location of release _____
4. Date and time of release _____
5. Duration of release _____
6. Release was into: [] air [] surface water [] sewer [] ground
7. Anticipated acute or chronic health risks: _____
8. Advice on medical attention for exposed individuals (if appropriate) _____
9. Proper precautions to take (including evacuation if appropriate) _____
10. Name and phone number of person to contact for further information: _____
11. Response actions taken by facility: _____
12. Weather conditions: _____
13. Response personnel at scene: _____

Signature: _____ Date: _____

Please Fax this report to Delaware County Emergency Services at 610-892-1930.